



**Family Caregivers
of British Columbia**

Facility Selection Checklist

General Atmosphere

- Is the facility bright, clean and tastefully decorated? YES NO
- Do residents appear to be clean, well groomed, dressed and ready for the day's activities? YES NO
- Are there well cared for plants in the common rooms? YES NO
- Are the common areas well-lit? YES NO

NOTES:

Staff

- Are the staff visible and are they interacting with the residents? YES NO
- Do the staff make eye contact, smile, appear cheerful and otherwise show a positive attitude? YES NO
- Is the staff courteous and respectful? YES NO
- Does the staff look neat, clean and well groomed? YES NO
- What is the staff to resident ratio? YES NO

NOTES:

Meals and Food Services

- Is there a main dining room for meals? YES NO
- Are the areas for meals pleasant? YES NO
- Is the menu displayed and easy to read? YES NO

- Is there variety in the menu and does that food look appetizing? YES NO

Meals and Food Services continued

- Are ethnic/culturally appropriate foods available? YES NO
- Are guests allowed for meals? YES NO
- What are the policies about serving meals in resident's rooms?

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- Are snacks available between meals? YES NO
 - Are special diets available? YES NO
 - What are the policies about visitors bringing in food?

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- What are the policies regarding the use of alcohol?
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NOTES:

Resident's Rooms

- Can residents personalize the room with their own furniture, pictures and plants? YES NO
 - Are the rooms provided with rails/grab bars for resident's safety? YES NO
 - Are there provisions for telephone and cable? YES NO
 - Is there an internet hookup? YES NO
 - Is there a call-bell by the bed? YES NO
 - Is there individually controlled and adequate lighting for each bed? YES NO
 - Do the windows provide adequate lighting and ventilation? YES NO
 - How is the temperature controlled?
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- Are there provisions for privacy in shared rooms? YES NO
- Are there any private rooms? YES NO
- Are locked drawers available for resident's use? YES NO

Resident's Rooms continued

- Is shared accommodation available for couples? YES NO

NOTES:

Hygiene

- How many people share a bathroom? _____
- Are the bathrooms provided with rails/grab bars for safety? YES NO
- Is there specialized equipment for bathing? YES NO
- How many baths/showers are provided each week? _____
- Is there a hairdresser and/or barber on site? YES NO

NOTES:

Grounds

- Is there a pleasant and safe outdoor area? YES NO
- Is furniture provided for this area? YES NO
- Is this area accessible to all the residents? YES NO
- Can residents do any gardening? YES NO

NOTES:

Communication

- Are the facility's care policies readily available to residents and family members? YES NO
- Is there a resident's council? YES NO

Communication continued

- Is there a family council? YES NO
- Is there a regular facility newsletter? YES NO
- Are there other ways in which residents and/or family can express their concerns? YES NO

NOTES:

Socializing

- Does the facility have any resident pets? YES NO
- Is there a pet visiting program? YES NO
- Are there special areas for residents to have visitors? YES NO
- Are these areas private? YES NO
- Is there a common room available for resident's use? YES NO
- In what ways are families encouraged to be involved in the life of the residence?

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- Is bus service and parking convenient for visitors? YES NO
 - What are visiting hours?

NOTES:

Activities

- Are activities announced/posted? YES NO
- Do they offer choices and variety to satisfy individual interests? YES NO
- Are there outings into the community for residents? YES NO

Activities continued

NOTES:

Religion

- Are there religious services? YES NO
- Is there a religious environment to suit your needs? YES NO
- Is there pastoral visiting? YES NO

NOTES:

Financial

- Is there an extra charge for private or semi-private rooms? YES NO
- Are the financial arrangements clearly explained? YES NO
- How and when are residents billed?

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- How often do the rates change?

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- Is there a trust account service available for residents? YES NO
 - Are there charges for any time spent in hospital or on vacation? YES NO

- Are there extra charges for things like laundry, activities, special equipment, TV, dry cleaning, hairdressing or barber, therapy, dental and foot care? YES NO

NOTES:

Doctor

- Do residents have the option of retaining their own physician? YES NO
- Is there a facility physician available to the residents? YES NO
- Is there a requirement for residents to be seen by a physician on a regular basis? YES NO

NOTES:

Health Care

- How does the facility plan for individual preference with regard to daily needs?

- Are there opportunities for the individual to have input? YES NO
- Are there opportunities for the family to have input? YES NO
- How often is a Family Care Conference held to review a resident's care? _____
- Is a registered nurse on duty 24 hours a day? YES NO
- Circle which of the following services are available:
 DIETICIAN DENTIST SOCIAL WORKER FOOT CARE NURSE

NOTES:
