



## FACILITY SELECTION CHECKLIST

### General Atmosphere

- Is the facility bright, clean and tastefully decorated? YES  NO
- Do residents appear to be clean, well groomed,  
dressed and ready for the day's activities? YES  NO
- Are there well cared for plants in the common rooms? YES  NO
- Are the common areas well-lit? YES  NO

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### Staff

- Are the staff visible and are they interacting with the  
residents? YES  NO
- Do the staff make eye contact, smile, appear cheerful  
and otherwise show a positive attitude? YES  NO
- Is the staff courteous and respectful? YES  NO
- Does the staff look neat, clean and well groomed? YES  NO
- What is the staff to resident ratio? YES  NO

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### Meals and Food Services

- Is there a main dining room for meals? YES  NO
- Are the areas for meals pleasant? YES  NO
- Is the menu displayed and easy to read? YES  NO
- Is there variety in the menu and does that food look appetizing? YES  NO

### Meals and Food Services continued

- Are ethnic/culturally appropriate foods available? YES  NO
- Are guests allowed for meals? YES  NO
- What are the policies about serving meals in resident's rooms? YES  NO

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- Are snacks available between meals? YES  NO
  - Are special diets available? YES  NO
  - What are the policies about visitors bringing in food? YES  NO

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- What are the policies regarding the use of alcohol?
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### Resident's Rooms

- Can residents personalize the room with their own furniture, pictures and plants? YES  NO
- Are the rooms provided with rails/grab bars for resident's safety? YES  NO
- Are there provisions for telephone and cable? YES  NO
- Is there an internet hookup? YES  NO
- Is there a call-bell by the bed? YES  NO
- Is there individually controlled and adequate lighting for each bed? YES  NO
- Do the windows provide adequate lighting and ventilation? YES  NO
- How is the temperature controlled? YES  NO

- Are there provisions for privacy in shared rooms? YES  NO
- Are there any private rooms? YES  NO
- Are locked drawers available for resident's use? YES  NO

### Resident's Rooms continued

- Is shared accommodation available for couples? YES  NO

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## Hygiene

- How many people share a bathroom?
- Are the bathrooms provided with rails/grab bars for safety?
- Is there specialized equipment for bathing?
- How many baths/showers are provided each week?
- Is there a hairdresser and/or barber on site?

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YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

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YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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## Grounds

- Is there a pleasant and safe outdoor area?
- Is furniture provided for this area?
- Is this area accessible to all the residents?
- Can residents do any gardening?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

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### Communication

- Are the facility's care policies readily available to residents and family members?
- Is there a resident's council?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

### Communication continued

- Is there a family council?
- Is there a regular facility newsletter?
- Are there other ways in which residents and/or family can express their concerns?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

### NOTES

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### Socializing

- Does the facility have any resident pets?
- Is there a pet visiting program?
- Are there special areas for residents to have visitors?
- Are these areas private?
- Is there a common room available for resident's use?
- In what ways are families encouraged to be involved in the life of the residence? \_\_\_\_\_
- Is bus service and parking convenient for visitors?
- What are visiting hours? \_\_\_\_\_

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>	NO	<input type="checkbox"/>



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### Activities

- Are activities announced/posted? YES  NO
- Do they offer choices and variety to satisfy individual interests? YES  NO
- Are there outings into the community for residents? YES  NO

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### Religion

- Are there religious services? YES  NO
- Is there a religious environment to suit your needs? YES  NO
- Is there pastoral visiting? YES  NO

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## Financial

- Is there an extra charge for private or semi-private?  
Rooms? YES  NO
- Are the financial arrangements clearly explained? YES  NO
- How and when are residents billed?

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- How often do the rates change?

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- Is there a trust account service available for residents? YES  NO
  - Are there charges for any time spent in hospital or on  
vacation? YES  NO
  - Are there extra charges for things like laundry, activities,  
special equipment, TV, dry cleaning, hairdressing or  
barber, therapy, dental and foot care? YES  NO

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## Doctor

- Do residents have the option of retaining their own  
physician? YES  NO
- Is there a facility physician available to the residents? YES  NO
- Is there a requirement for residents to be seen by a  
physician on a regular basis? YES  NO



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### Health Care

- How does the facility plan for individual preference with regard to daily needs?

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- Are there opportunities for the individual to have input?
- Are there opportunities for the family to have input?
- How often is a Family Care Conference held to review a resident's care?
- Is a registered nurse on duty 24 hours a day?
- Circle which of the following services are available:

YES  NO

YES  NO

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YES  NO

DIETICIAN

DENTIST

SOCIAL WORKER

FOOT CARE NURSE

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